

# Intake Assessor

## 6 - month contract

- The Agency** We are a child welfare and children's mental health agency committed to service excellence, teamwork and participation in decision-making. We respect and value diversity and operate from an anti-oppression framework. Located in a prime recreational area just north of Toronto we provide the opportunity to combine a career with a lifestyle of your choice.
- The Job** This posting is for a temporary contract position(s) based in the Barrie office. The incumbent will report to the Service Manager and will have main responsibilities for handling telephone intake responsibilities for the Society, completing initial assessment and documentation on referred cases and completing file disclosures as required. This is a CUPE Local 5319 Bargaining Unit position.
- Qualifications**
- Bachelor of Social Work or Bachelor of Arts in a related discipline or an equivalent combination of education and experience.
  - A thorough knowledge of child welfare case management.
  - A demonstrated ability to accurately assess risk based on intake information.
  - Demonstrated ability to assess and support people in risk situations.
  - Excellent interpersonal, verbal and written communication skills.
  - Strong time management skills and ability to work effectively under pressure.
  - A thorough understanding of anti-oppression values and principles is important.
  - An appreciation of and ability to work with a diverse community.
  - Bilingualism (English/French) is a desired asset.
- Compensation** The salary range is \$51,114 to \$64,537 commensurate with experience.
- Applications by:** **September 25, 2019.**

Please apply to: **Internal Candidates:** [Login WFN > Myself > Talent > Career Center > 1488](#)  
**External Candidates:** [External Intake Assessor 6 mn contract Barrie \(0919\)1488](#)

*We thank all applicants, however only those under consideration will be contacted.*

**Accommodations at Simcoe Muskoka Family Connexions**

*We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 705.726.6587 x 2252. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.*

**Note:** Our current Collective Agreement has provisions for the following: *Where an applicant from an **Ontario Child Welfare Organization** is successful in a job competition, service-based entitlements for wages and vacation shall be based on the length of his/ her most recent period of continuous service. The foregoing does not apply to seniority-based entitlements.*